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# TOWN OF MIDDLETON PARK RESERVATION FORM

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**Applicant:** *person (over 21 years of age) responsible for use of a Town facility and the conduct of all persons attending the event*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: home \_\_\_\_\_ business \_\_\_\_\_

**Name of Group/Organization:** \_\_\_\_\_

I, \_\_\_\_\_, agree that I have received a copy of and understand the content of the park/facility regulations and agree to abide by all rules and regulations.

\$ \_\_\_\_\_ Rental Fee + \$ \_\_\_\_\_ Deposit = \$ \_\_\_\_\_ **Total Amount Due**

Date of Event: \_\_\_\_\_ Hours: from \_\_\_\_\_ to \_\_\_\_\_

Park Reserved: \_\_\_\_\_ Park Facilities Reserved: \_\_\_\_\_

Reason for Event \_\_\_\_\_

Number of people attending event: \_\_\_\_\_

Will Alcoholic beverages be served? Yes No

Alcoholic Beverage Permit Issued: Yes No

## Deposit; Applicant's Liability for Cleanup and Damages

Applicant acknowledges that Applicant shall be responsible for all applicant's cleanup and damage arising out of the use of the Town facilities by Applicant, agents, members, employees, invitees and guests. Applicant understands that if the Town is required to provide any cleanup, maintenance or repairs as a result of the activity or event included in this reservation or permit, Applicant shall be responsible for the costs of such cleanup, maintenance or repairs, including but not limited to the costs of all materials and supplies required plus a labor charge that reflects the then current Town of Middleton labor rate, including fringe benefits plus overhead. Applicant agrees that the deposit for the activity or event included in this reservation or permit shall first be applied to such charges, and in the event the deposit is insufficient to cover such charges, Applicant shall pay the balance of such charges within fifteen (15) days of receipt of an itemization of the charges. In the event Applicant fails to pay the balance of such charges within that period of time, and if the same is collected by an attorney at law, Applicant agrees to pay all costs of collection, including actual, reasonable attorneys fees. In the event the charges do not exceed the amount of the deposit, any unused portion thereof shall be returned to Applicant when all cleanup, repairs and maintenance have been completed.

I have read the foregoing and agree to its terms.

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

# Town of Middleton Park Reservation

**Park:** \_\_\_\_\_

**Reserved by:**

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**Note:** This Park Shelter has been reserved by the person(s) identified, pursuant to the Ordinances and Procedures established by the Town of Middleton. Any person who destroys this placard or attempts to interfere with the park reservation shall be subject to prosecution under applicable State Statutes and Town of Middleton Ordinances.

**Date of Issuance:** \_\_\_\_\_

**Issued by:** \_\_\_\_\_

*Town Authorized Official*

# Town of Middleton Park Reservation

**Park:** \_\_\_\_\_

**Reserved by:**

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